



Safe lives, free from abuse and violence

The IDAS Trustee Board

The board has up to 12 trustees and a number of committee members, drawn from the public, private and not-for-profit sectors who bring a range of expertise to support the charity in meeting its objectives.

The board meets four times a year at a variety of times and locations in Yorkshire. Trustees and committee members serve a three-year term which may be renewed twice. They are unpaid volunteers but are reimbursed for reasonable travel expenses and childcare or similar costs incurred as a result of attending meetings.

Trustees will usually be recruited from amongst existing committee members who have become familiar with the work of IDAS and its board. Occasionally an applicant with much-needed skills may be directly recruited to the board. All new trustee and committee members will be given an induction programme which includes training and the support of a board buddy.

Personal requirements of IDAS trustee and committee members

We are looking for people who are self-motivated and can work effectively as part of a strategic team. Key attributes include:

- A commitment to the promotion of diversity and equality, and the advocacy of equal rights for women and men.
- An understanding and acceptance of the legal duties, responsibilities and liabilities of being a trustee.
- Independent and impartial judgement along with the ability to think creatively, absorb and analyse complex information and speak out.
- Respect for the views of others and the importance of listening, discussion and reflection about difficult issues.

The duties of an IDAS Trustee

- Ensure that IDAS keeps to the values and purpose set out in its government document – The IDAS Articles of Association - and agrees a long-term strategy for the organisation which can be used to agree targets and evaluate progress.
- Ensure that IDAS complies with its Articles of Association, as well as charity law, company law and all other relevant regulations and legislation.
- Ensure that IDAS uses its resources and money to strengthen its charitable purpose and is used only for the benefit of those which it is dedicated to serve.
- Protect the reputation of IDAS
- Ensure the effective running of IDAS and that effective procedures are in place

- Ensure IDAS' immediate and long-term financial stability including proper investment of its funds and management of property.
- Follow appropriate arrangements for the appointment, support and appraisal of the chief executive.
- Actively promote and demonstrate a commitment to diversity and equality on the board and throughout the organisation.
- Utilise skills to help the board reach sound decisions through appropriate actions and guidance.

For further information on the general role of trustees visit The Charity Commission Website at <https://www.gov.uk/government/organisations/charity-commission/about/publication-scheme>

The full role description and person specification for an IDAS Trustee is available on request from boardsecretary@idas.org.uk

IDAS Board Committees

The board is advised by four committee. These are:

- Finance and Resources
- Audit, Quality and Performance
- Professional Standards
- Fundraising and Profile Raising.

The committees are made up of trustees and non-trustee committee members. The duties of committee members are similar to those of trustees but without the additional legal responsibility for the running of the charity. Committees meet at least four times a year and members are welcome to attend board meetings and other IDAS events.

Governance of the IDAS Board

Governance is how we ensure the Board functions in the best possible way for the good of IDAS. This includes offering an induction programme for all new trustees and committee members, accessible training for members, reviews of the effectiveness of board meetings, an annual check of the skills of the trustees and committee members to identify the gaps, and making sure we meet all the regulatory and other requirements of being a charity. IDAS is working towards The NCVO Trusted Charity Mark, a quality mark of governance.

Further reading

IDAS Articles of Association and the latest annual review
<https://www.idas.org.uk/resources/annual-reports-and-accounts/>

The Essential Trustee: what you need to know, what you need to do..
[The Essential Trustee](#) published by The Charity Commission

The Charity Governance Code
<https://www.charitygovernancecode.org/en/pdf>

How to Apply

Step 1 Expression of Interest – as soon as possible

Please send a completed Expression of Interest form (available at www.idas.org.uk/trustees) as soon as possible to boardsecretary@idas.org.uk or post to Board Secretary, IDAS, 39 Blossom Street, York YO24 1AQ.

Step 2 Informal chat

We will then arrange an opportunity for you to discuss what the role will involve with a member of the Board, to help you decide whether it's right for you.

Step 3 Application – by Thursday 16th May

To confirm that you wish to apply please then email or write to the Board secretary, giving the names and full contact details (including email address) of two referees, at least one of whom should be an employer or similar. References will be taken up after interview.

Step 4 Interviews – week beginning Monday 10th June

The interview will usually be with a small group of two or three trustees and a senior manager. The group then makes a recommendation to the Board.

We look forward to hearing from you!

Note: These closing and interview dates do not apply to the Honorary Treasurer role.